

VR HOA

Vista Ridge Homeowners Association

HOME IMPROVEMENT FORM

Homeowner Name: _____ Home Phone: _____

Address: _____ Work Phone: _____

Homeowner's Signature: _____ Date: _____

SUBMITTAL CHECK LIST: (Please include the following)

- 1) Completed Home Improvement Form.
- 2) Completed Neighbor Statement Form.
- 3) Two (2) Sets of all forms and drawings – **Failure to submit two copies will result in your application being deemed incomplete.**
- 4) Please include details of size, design, color, materials and attach a picture or brochure when possible; Paint chips or brochures with paint chips identified; Location of drains; Number, type, size and location of all trees and shrubs must be included on drawings. Names of plants should include the common name.
- 5) Please have all impacted neighbors sign the plans you submit as well as completing the Neighbor Statement Form on the reverse.

PROJECTS BEING SUBMITTED: (Please check appropriate items)

ARCHITECTURAL

- Awnings
- Deck (wood)
- Gazebo
- Green House
- Patio Cover
- Patio Slab
- Painting
- Rain Gutters
- Addition / Remodel
- Garage Door

LANDSCAPE / HARDSCAPE / EQUIPMENT

- Landscape
 - Front
 - Rear
- Trees (common name & location)
- Hardscape
 - Front
 - Rear
- Fence(s) / Walls: Front
 - Side
 - Rear
 - Retaining
- Air Conditioner
- Built-In Barbecue
- Lighting
- Pool & Equipment
- Spa & Equipment
- Swing Set/Playhouse
- Waterfall/Fountain
- Drains

Other: _____

DO NOT FAX YOUR PLANS AND THIS FORM

MAIL THE APPLICATION ALONG WITH COPIES OF PLANS, BROCHURES, ETC TO THE MANAGEMENT COMPANY

Neighbor Statement

The purpose of this form is to notify your neighbors of the type of improvements you are proposing at your residence. Your signature on the front of this form indicates that the attached plans were made available to the following neighbors who might be impacted by this change, for review and comment. You understand that neighbors' objections do not themselves cause denial. However, the Architectural/Design Review Committee may contact the neighbors, at their discretion, to determine the appropriateness of the objections.

Any questions regarding this application may be directed to the Architectural Committee.

Name: (please print)	Phone#	Date
Signature	Address	
Comments:		

Name: (please print)	Phone#	Date
Signature	Address	
Comments:		

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Signature	Address	
Comments:		
